



## **Constitution of the Guernsey Basketball Association**

### **1. Name**

The name of the Association shall be the Guernsey Basketball Association (G.B.A), hereinafter called the Association.

### **2. Aims and Objectives**

The objectives of the Association shall be:

- To promote the best interests of basketball in Guernsey;
- To promote, encourage and co-ordinate fairly the game of basketball at all levels;
- To offer coaching and competitive opportunities;
- To develop all aspects of the game.

### **3. Affiliation**

The Association shall affiliate with Basketball England (BE), the Guernsey Sports Commission (GSC) and the Guernsey International Island Games Association (GIGA). For the purposes of this constitution, the term 'Association' and 'Guernsey Basketball Club' have the same meaning in reference to our affiliation with BE.

### **4. Membership**

- i) Any team shall be eligible for affiliation as a participant in an established Association league provided that it complies with the rules and regulations of the Association;
- ii) Any individual or nay person who is a member of an affiliated team of the Association, as long as they are registered with BE and have requested to join 'Guernsey Basketball Club' provided they comply with the rules and regulations of the Association;
- iii) Any person or persons whom the Management Committee may see fit to invite, or otherwise acknowledge, to be members of the Association;
- iv) All registered members will be subject to the regulations of the constitution and by joining the Association, by virtue of registering with BE and requesting to join 'Guernsey Basketball Club' will be deemed to have accept the rules and regulations that the Association has adopted, and the Association's Code of Ethics and Conduct relating to players, coaches, officials, volunteers and parents/spectators;
- v) All registered members, while recognising that the organisers and venues have taken precautions to mitigate, are deemed to have accepted and understood that sports and activities have assumed risk and therefore members participate entirely at their own risk;
- vi) All registered members are deemed to have read and understood the Associations privacy policy;

- vii) Copies of the aforementioned policies and procedures will be sent to club secretaries prior to the season start. They will also be made available on the Association website or can be requested from the Association Secretary;
- viii) Members will be enrolled in one of the following categories:
  - Senior Player
  - Junior Player
  - Coach
  - Official
  - Volunteer
  - Associate Member
- ix) In order to qualify to play for one of Guernsey's representative sides, players must be fully registered with BE and must have played a minimum of five games in an established Association league within the current season. Only members playing in the Division One Men's league are eligible for selection to the Senior Men's representative side; and
- x) The Management Committee shall reserve the right to accept, refuse, suspend or rescind the said membership of any individual or Team, at its absolute discretion;

## **5. Membership Fees**

- i) Membership fees will be set annually by BE and paid annually to them. No member can play in the established Association leagues until they have paid their membership fee and completed all eligibility requirements relating to the requested membership licence;
- ii) An annual league fee shall be payable by each team participating in the established Association leagues prior to the start of the season. The amount of such fee will be set annually and agreed by the Management Committee; and
- iii) There may be collected by the Treasurer on behalf of the Association, such extra levy that may from time to time be required for a particular purpose, activity, or event, subject to approval by the Management Committee.

## **6. Patrons**

The Management Committee may approach such persons as it deems suitable to act as Patrons of the Association.

## **7. Management of the Association**

- i) There shall be a Management Committee which shall have control of all the affairs of and be responsible for the management of the Association, subject to the rules and regulations of the Association;
- ii) The Management Committee shall consist of:
  - A President;
  - A Secretary;
  - A Treasurer;
  - A Fixtures Secretary;
  - A Welfare Officer;
  - Four Ordinary Members.

- iii) The President, Secretary and Treasurer shall constitute an Executive Committee, to deal with urgent business as and when it may arise. These roles must be occupied by unconnected people;
- iv) The President and Secretary shall take on a term of two years but staggered so they are not elected in the same year. The Treasurer shall take on a term of one year. All members of the Management Committee shall retire at the end of their term with effect from the day of the Annual General Meeting but will be eligible for re-election; and
- v) Members of the Management Committee, not part of the Executive Committee, will be expected to take on roles decided upon by the Management Committee commensurate to what is required at the time, which may include but not limited to: Social Secretary, Junior Development Officer, Media Officer.

## **8. Sub Committees**

The Management Committee may appoint any sub-committees it may deem necessary to deal with matters of the Association until the conclusion of the following Annual General Meeting. The proceedings of all such committees shall report to the Management Committee by a representative elected by that sub-committee.

## **9. Committee Meetings**

- i) At the meetings of the Management Committee the President and four other members of the Committee shall be a quorum. No other business, other than the adjournment of the meeting to a subsequent day, shall be conducted unless a quorum is present. If however, as elsewhere provided in these rules, they are Executive members then they may conduct such business as may be deemed urgent. The decisions of such a meeting shall be recorded as 'Executive', arrived at unanimously, and shall be subject to ratification by the Management Committee at some later date. Otherwise, the decisions of the majority of members present and voting shall be decisions of the Management Committee, and in the case of equality of votes, the President or person presiding shall have the casting vote; and
- ii) Minutes of the proceedings at every Committee meeting, whether Management or Executive, shall be kept by the Secretary or some other member acting for them.

## **10. Accounts**

Proper books of account shall be kept by the Treasurer who shall report thereon as required by the Management Committee, and shall annually publish his accounts, properly audited, no later than ten days before the date set for the Annual General Meeting.

No bank or other account shall be opened or operated without the sanction of the Management Committee and all cheques of any account of the Association shall be signed by at least two members of the Executive Committee.

## **11. Annual General Meeting (AGM)**

There shall be an Annual General Meeting of the Association, of which not less than ten days' notice shall have been given, to be held before the start of each season but no later than 31<sup>st</sup> October of each year, at which a minimum of ten members of the Association and at least two members of the Executive Committee shall form a quorum.

The business of the Annual General Meeting shall be:

- i) Consideration of the reports by the Management Committee and of the accounts and balance sheet for the year ended 31<sup>st</sup> day of May each year;
- ii) The appointment of Officers of the Management Committee and any other officials for the coming year; and
- iii) Any other business, which may be proposed at the meeting, other than change of rule, which is subject to ten days written notice, and shall be given to the Secretary.

The decision of a majority of the members present and voting at an Annual General Meeting shall be the decision of the Association and in case of an equality of votes, the President or other person presiding shall have the casting vote.

Voting at an Annual General Meeting shall be limited to registered Association members aged 16 and over, and each member shall have one vote.

## **12. Extraordinary Meetings**

The Management Committee may at any time, and shall, on the written request of not fewer than ten voting members, call an Extraordinary General Meeting, of which not less than ten days' notice shall be given to consider and decide on matters of which notice has been given to members with the notice convening the meeting, or which the Management Committee desires to have considered, and the President certifies is of immediate importance.

At an Extraordinary General Meeting a minimum of ten voting members of the Association, and at least two members of the Executive Committee, shall form a quorum, and for the approval of any matter there shall be required a majority of not fewer than two-thirds of the members present and voting at the meeting.

## **13. Appointments and Elections at General Meetings**

Nominations by the Management Committee for appointments to be made at any General Meeting shall be circulated with notice convening the meeting.

Other nominations by members of the Association shall be sent in writing together with the written consent of the nominee, to the Secretary not less than, seven days before the date of the meeting.

If the number of nominations presented is equal to the number of offices or vacancies to be filled, the candidates so nominated shall be deemed duly appointed.

If the number of nominations presented is greater than the number of offices or vacancies to be filled, then an election by a show of hands shall be held, and the person with the majority of hands, counted by a member of the Executive Committee, shall be appointed. If the vote is tied the President or other person presiding shall have the casting vote.

## **14. Notice**

By the date of registration of teams each year, the Secretary shall be informed in writing of the Name, Email Address and Telephone No. of their Secretary to whom all correspondence shall be directed. Other members of the Association will be notified similarly.

## **15. Discipline & Appeals**

All concerns, allegations or reports of poor practice or abuse, relating to the welfare of children and young people must be recorded and responded to as soon as possible and appropriately in line with the Associations Child Protection Policy. The Welfare Officer is the lead contact for all members in the event of any child protection concerns.

All complaints regarding the behaviour of members should be presented and submitted in writing to the Executive Committee.

The Executive Committee will meet to hear complaints within fourteen days of a complaint being lodged. The Executive Committee has the power to take appropriate disciplinary action, the procedures of which are detailed in the GBA Disciplinary Procedures document.

## **16. Alteration of Rules**

These rules and regulations may be altered, amended, revoked or replaced by resolutions passed at a General Meeting of the Association by a majority of not less than two-thirds of the members present and voting.

## **17. Commencements**

These rules and regulations supersede all previous rules and regulations of the Association and shall take effect from the 16<sup>th</sup> day of October 2019.

## **18. Declaration**

Approved by resolution of the Association at the Annual General Meeting of the Guernsey Basketball Association held at Beau Sejour on the 16<sup>th</sup> day of October 2019.

It is hereby certified that this document represents a true and most up to date version of the Constitution of the Guernsey Basketball Association.

Signatures



President



Secretary